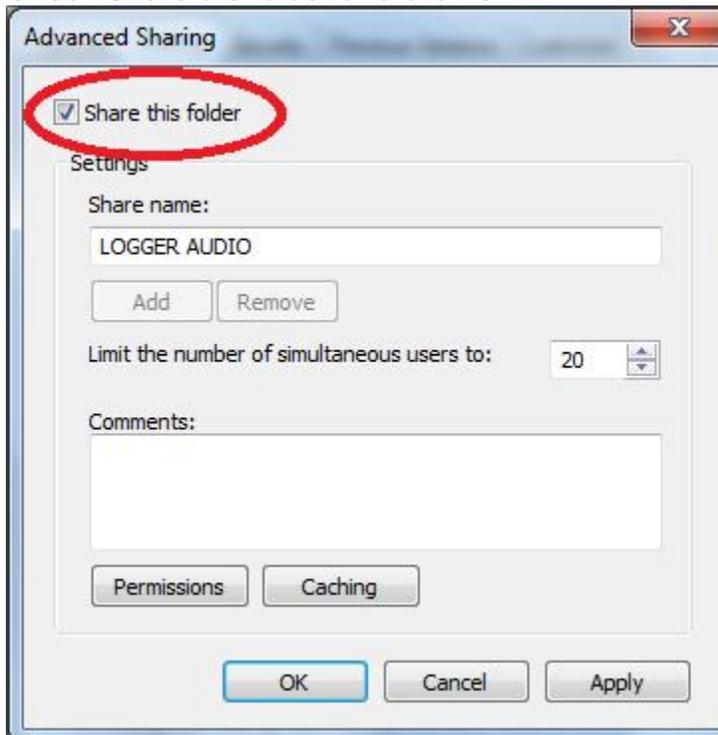


SHARING A FOLDER WITH EVERYONE IN WINDOWS 7

Right-Click on the folder that you wish to share and select Properties.
Select the Sharing tab.
Select Advanced Sharing

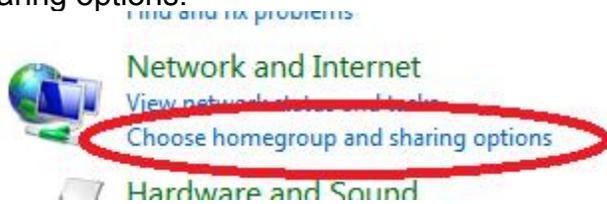


Check Share the folder and click OK

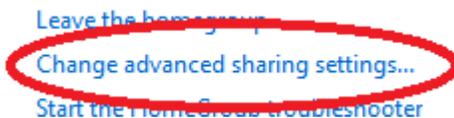


Next we'll change advanced sharing options. There are a few ways to get there, here is one:

In the Control Panel, choose Network and Internet / Choose homegroup and sharing options.



Select Change advanced sharing settings



Turn on Network Discovery

When network discovery is on, this computer can see other network computers and devices and is visible to other network computers. [What is network discovery?](#)

- Turn on network discovery
- Turn off network discovery

Turn on file and printer sharing

When file and printer sharing is on, files and printers that you have shared from this computer can be accessed by people on the network.

- Turn on file and printer sharing
- Turn off file and printer sharing

Turn off password protected sharing

Password protected sharing

When password protected sharing is on, only people who have a user account and password on this computer can access shared files, printers attached to this computer, and the Public folders. To give other people access, you must turn off password protected sharing.

- Turn on password protected sharing
- Turn off password protected sharing

Save the changes and test the sharing

In this case, the PC name is Recorder and the shared folder is LOGGER AUDIO, so the path to the shared folder is "[\\recorder\Logger Audio](#)".